

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
May 22, 2025**

A meeting of the KCEAA Executive Committee took place at 11:00a.m on Thursday, May 22, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, West Virginia.

Committee Members:

Mr. Harry Miller	Mr. Glenn Summers	Mr. Rory Isaac
Commissioner Lance Wheeler	Mr. Tim Morris	Ms. Lillian Morris

Staff/Other:

Ms. Monica Mason	Ms. Jordan VanMeter	Mr. Jason Wilson
Mr. John Shaheen	Ms. Carrie Dysart	Ms. Brenda Alford(zoom)
Ms. McKenzie Wolfe(zoom)	Mr. Ethan Walker	

Call to Order:

Mr. Harry Miller called the meeting to order.

Approval of Minutes:

Motion made by Mr. Rory Isaac, second by Mr. Glenn Summers to approve the meeting minutes from the Executive Committee meeting on April 24, 2025. The motion passed.

New Business:

Ex-Officio Board Member- Harry Miller/ Carrie Dysart:

- Harry Miller began the discussion by stating that the addition of an Ex-Officio employee board member was approved at the last meeting. Monica Mason added that the individual had been voted on by his peers following a survey sent out by Jordan VanMeter. The process was reviewed by Carrie Dysart, and the selected individual was Justin Triplett, who will be present for the full board meeting today.
- Monica noted that a question arisen regarding the bylaws for this position. Carrie Dysart clarified that the issue relates to the term length and that this needs to be corrected in the bylaws. Monica confirmed, stating that, during the board meeting, it was discussed that the position would be a one-year term, but the current bylaws reference a three-year term. Carrie recommended that the bylaws be amended to reflect a one-year term for the employee representative.
- Carrie added that the employee representative can be re-elected as many times as they are voted in, but this change would give staff the opportunity to select a new representative annually, if desired. Harry Miller agreed and stated that the bylaws should be amended to reflect a one-year term for the Ex-Officio employee representative.
- Lance Wheeler suggested adding a separate section in the bylaws specifically for the employee representative position, clarifying that it would be a staff-elected, non-voting member serving a one-year term. Harry Miller asked Carrie Dysart to draft the appropriate bylaw language and bring it to the next meeting.
- Lillian Morris then asked about the prior discussion regarding adding Ex-Officio members from hospitals to the board. Monica responded that she had previously spoken with

Commissioner Wheeler about including someone from Thomas Hospital. Commissioner Wheeler stated that outreach had been made, but they had competing priorities, although there was interest. He suggested it may be more effective to identify individuals from each hospital who would be good representatives and recommend to their administration that they join the board, rather than asking the hospital to select someone.

- Monica Mason noted that she already has a contact at CAMC who may be interested and said she would reach out. Harry Miller requested that Monica report her findings at the next meeting. It was noted that there was no need to set term limits for these hospital Ex-Officio positions.

Highmark MCO CP Collaboration- Monica Mason:

- Monica Mason stated that over the past couple of months, we have been working with Highmark MCO. She noted that Highmark entered the Medicaid market in West Virginia in July and reached out to us because they were aware of our community paramedicine program and expressed interest in collaborating, similar to our existing arrangement with Wellpoint. Monica explained that we are currently exploring what this collaboration might look like and are in the process of drafting an MOU to execute with Highmark in the coming weeks. She added that she will provide updates as more information becomes available.

911 Blood Program with CAMC- Monica Mason:

- Monica Mason stated that we have been working with the blood bank at CAMC. She noted that an MOU has been drafted and is currently under review by CAMC's legal team, pending approval. Once the agreement is finalized and executed, we will move forward with the implementation of the blood program.

Old Business:

- No old business.

Open Forum:

- An open discussion by the members was held and members discussed a number of topics.

Adjournment:

There being no further business, a motion was made by Mr. Rory Isaac, second by Mr. Tim Morris to adjourn the meeting. The motion passed.

Respectfully submitted:



Ethan Walker